

THE BRITISH SCHOOL AT ROME

FACULTY OF THE FINE ARTS

TERMS OF REFERENCE

Introduction

1. The British School at Rome (the 'BSR') was constituted by a Royal Charter date 22 June 1912 which was replaced by a Supplemental Charter dated 18 October 1995. The Supplemental Charter was further amended on 30 May 2021. The objects of the BSR are set out in the Royal Charter as replaced and amended.
2. Under the Bye-Laws of the BSR, the Council of the BSR is entitled to appoint such faculties and/or advisory committees as it believes to be desirable to assist in the discharge of its tasks.
3. The Council has established the Faculty of the Fine Arts (the 'FFA') to assist it in its commitment to the study of the art, history and culture of the western Mediterranean from prehistory to contemporary Italian studies.

Duties

4. The FFA shall:
 - a. select the recipients of BSR awards within the remit of the FFA;
 - b. provide a forum for advice to, and a possible consulting source for, both the Council in the formulation of policy and the Director of the BSR in carrying it out;
 - c. provide a representative academic and artistic forum to help validate and promote the work of the BSR;
 - d. consider the Director's proposals for BSR Research Fellows; and
 - e. undertake such other advisory functions as may be specified by the Council from time to time; and
 - f. provide critical appraisal of the awards in terms of their present and future status.
5. Members of the FA shall be expected to:

- a. serve on the selection and interview panels for award-holders in the activities represented by the FFA;
- b. engage in discussions to develop the work of the FFA and the BSR through committees and projects;
- c. mentor award-holders as set out in the Faculties Mentorship Scheme (as amended from time to time);
- d. make a FFA visit to the BSR in Rome at least once during their term of office. This will be a duration of approximately three nights to conduct studio visits with award-holders, give talks and/or organise a visits in Rome. The costs of travel, board and lodging at the BSR will be covered by the BSR; and
- e. promote the work and activities of the FFA and the BSR both within their own institutions or organisations and to the wider public.

Governance

6. The members of the FFA shall aim to ensure that:
 - a. the FFA has a governance framework that is appropriate and that this is regularly reviewed with appropriate recommendations being made to the Council;
 - b. the FFA has the mix of skills, diversity and experience it requires to perform its duties and that this is regularly reviewed;
 - c. decisions are recorded in writing by means of minutes; and
 - d. there is a systematic, open and fair procedure for recruitment of FFA members.

Membership

7. The FFA shall consist of up to fifteen members which shall comprise:
 - a. the Chair;
 - b. one member of the Abbey Council as nominated by the Abbey Council; and
 - c. such other members as shall be appointed from time to time.
8. Each member of the FFA (including the Chair) shall normally serve for a period of five years. Extensions may be considered in exceptional circumstances.

9. Members shall be either practitioners or have appropriate interests and standing in the arts and architecture, including writers, curators and personnel from the museum and galleries sectors.
10. Members shall be expected to have significant experience in their field and particularly in relationship to contemporary practices and an active engagement with the issues and contexts that artists and architects are working within and addressing. In addition, members will be expected to have experience of how the arts and architecture function across interdisciplinary fields not least because of the research-orientated nature of the BSR and its community.
11. Members will be expected to have sufficient time to perform their duties described above.
12. Members will be elected in accordance with the electoral process agreed by the Faculties of the BSR from time to time.

Meetings

13. The FFA shall meet at least twice a year (normally in March and November) on a date and place to be appointed by the Chair, in person, by video/teleconference or both, and may meet on such other occasions as the Chair may determine. The meeting in November will be jointly held between the FFA and the Faculty of Archaeology, History and Letters.
14. At least 50% of the members of the FFA at that time present shall be a quorum at any meeting of the FFA.
15. The Director of the BSR (or his/her nominated deputy) together with the Head of Research Collections, relevant Assistant Directors and Archivist shall normally attend meetings of the FFA.
16. The Registrar (or his/her nominated deputy) shall provide the secretariat for such meetings.
17. The Chair shall be entitled to invite other individuals to attend any meeting or any particular matter at any such meeting of the FFA as he or she considers appropriate, including any Council members to attend as observers.

Approved by the BSR Council November 2021

Next review expected November 2022